



FIRST THINGS FIRST

The right system for bright futures

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD SOUTH PHOENIX REGIONAL PARTNERSHIP COUNCIL REGULAR MEETING MINUTES

1. **CALL TO ORDER:** The regular meeting of the First Things First South Phoenix Regional Partnership Council; Arizona Early Childhood Development and Health Board was held on May 18, 2010 in the Ocotillo Room at the University of Arizona Cooperative Extension, 4341 East Broadway Road, Phoenix, Arizona 85040.

Chair Robert Donofrio called the regular meeting to order at 4:39 p.m.

Council Members in Attendance: Robert Donofrio, Chair; Moises Gallegos, Member; Eva Marie Shivers, Member; Mary Thomson, Member; Mauricio Martinez, Member

Members Not in Attendance: William Ellert, Member; Rosalind Polston, Member; Cindy Segotta-Jones, Member

Member Present By Phone: James Washington, Vice Chair; Patricia Merk, Member

Quorum: Established.

A brief welcome by Chair Donofrio and introduction of guests in attendance took place.

Staff in Attendance: Jonathon Gonzales, Regional Coordinator; Briggetta Hawks, Administrative Assistant, Tracey Craig, Regional Manager, Holly Adkins, Leadership & Development Manager

2. **CALL TO THE PUBLIC:** Kim Murphy, Healthy Families Manager from Southwest Human Development introduced Wanda White, Home Visitor/Family Support Specialist; one of six (6) in the program providing services. Ms. White provided success stories of three families that she is currently working with.

1. A mom who did not read or write is now doing both and teaching her child.
2. A mom who is on her way to college after receiving her G.E.D.
3. A sixteen (16) year old mother of twins returned to school and is currently receiving straight A's.

The Council thanked Ms. Murphy and Ms. White for their success stories and invited them back to share more.

3. **CONSENT AGENDA:** Member Mary Thomson moved to approve the regular meeting minutes of April 20, 2010; special meeting minutes of May 4, 2010; and executive session minutes of May 4, 2010; second by Member Eva Marie Shivers, all in favor, Member Patricia Merk would like the Matrix on the special meeting minutes of May 4, 2010 to reflect Arizona Board of Regents, University of Arizona instead of Rio Salado Community College for FTF-RC014-10-0058-02 Childcare Director Mentoring, all in favor; motion carried.

4. **GRANTEE RENEWALS:** Due to the lack of quorum after declaration of conflicts of interest, the two items for grantee renewals will be tabled until a date can be set for a phone meeting to take place before the 25th of May 2010. Chair Donofrio and Coordinator Gonzales will set the particulars.

5. **COMMUNICATION PLAN: DISCUSSION & POSSIBLE VOTE:** Information was provided to the Council in their packets as well as by email which included a fifty (50) page communication plan. The Council discussed in great detail the particulars of the FTE Communication Position proposed for the South Phoenix Region for a cost of \$100,000.00, and where the funding would come from. Dr. Eva Marie Shivers had questions and concerns about accountability of the position if funded to the South Phoenix Region.

The Council would like the new position to be accountable to the South Phoenix Region and meet with Regional Manager Tracey Craig and Regional Coordinator Jonathon Gonzales on a monthly basis. Coordinator Gonzales recommended to the Council that they use a combination of 2010 and 2011 dollars from strategy fifteen (15) to fund the Communication Plan. Regional Manager Tracey Craig addressed the Council and advised them that the job description for the Parent Awareness and Community Outreach Liaison is not in stone and a discussion on capacity building in the Region can take place and make sure that this is the first step along a continuum. Manager Craig reminded the Council of the three (3) percent of the population that knows about First Things First. The job description is one of the first steps towards capacity building. Chair Donofrio advised that one way he would be able to accept the recommendations of Coordinator Gonzales to fund the FTE Parent Awareness and Community Outreach Liaison would be under the premise that the job description was more reflective of serving the South Phoenix Region. Dr. Shivers was concerned that this position will not take South Phoenix's interests at heart and stay on the path that the Council feels very strongly about. Coordinator Gonzales encouraged the Council to provide their feedback individually about the job description in order to stay in compliance with the open meeting law. One of the recommendations that came out during the meeting was bilingual preference.

MOTION: Member Mary Thompson moved to approve three hundred fifty thousand dollars (\$350,000.00) to go towards the Maricopa Communication Plan; from the 2010 and 2011 allocation, second by Member Moises Gallegos, all in favor; motion carried.

MOTION: Member Eva Marie Shivers moved to fund the Parent Awareness & Community Outreach Liaison for one hundred thousand dollars (\$100,000.00) FTE coming out of strategy 15 contingent upon the Council's future input regarding hiring work activities and accountability in order to ensure appropriate focus in the South Phoenix Region, second by Member Mary Thompson, all in favor; motion carried.

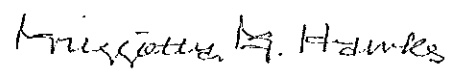
6. **COUNCIL MEMBER UPDATES:** Member Moises Gallegos gave an update on a GAO Head Start Fraud Investigation and eligibility where families were over income and being accepted to the program. The findings did not include Arizona.

7. **REGIONAL COORDINATOR UPDATES: Needs & Assets:** Report due from MGT will be emailed out at the end of June. Coordinator Gonzales advised that he was happy with the breadth and scope of the survey. The Council may vote in August depending on the schedule for July and if there will be a meeting for that month. **Council Vacancies:** Coordinator Gonzales is still looking for a Faith Based Member. Jonathon is reaching out to Tim Leshner with Rio Vista and hopes he will apply. There is also an At Large Member, School Administrator, and a Health Service Provider position available to fill. Mr. Martinez has re-applied for the Parent Member and has an interview Friday May 21, 2010. **Chair/Vice Chair Elections:** Can postpone the election which will most likely be by ballot again once all the Members are in place. **Quality First Selection Criteria:** Is the same as last year. Coordinator Gonzales suggested to the Council that they continue down the path for infants and toddlers as well as two hundred percent (200%) below the poverty level. If slots are still open because of the increase in the number of slots increased by the Council for this year, Jonathon will work with Jill Stevens from the First Things First office on the criteria selection process.

8. **NEXT SCHEDULED MEETING:** June 15, 2010 at the Cartwright Elementary School District, 3401 North 67th Avenue, Phoenix, Arizona 85033. Coordinator Gonzales advised the Council that this will be a time to celebrate the outgoing Council Members who have terms ending on June 30, 2010. Jonathon encouraged all to attend the meeting.

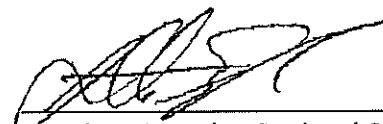
9. **ADJOURNMENT:** Member Moises Gallegos moved to adjourn the regular meeting, second by Member Eva Marie Shivers, all in favor, no discussion; meeting adjourned at 6:32 pm.

RESPECTFULLY SUBMITTED:



Briggetta Hawks, Administrative Assistant

APPROVED:



Jonathon Gonzales, Regional Coordinator

COUNCIL APPROVAL:



Robert Donofrio, Chair